

## **Announcement of the 2021 Department of Medicine (DOM) Staff Awards Program**

### **WHY?**

The awards program is designed to recognize DOM staff members who demonstrate a special act or service that goes “above and beyond” their normal job responsibilities to further the goals and vision of Stony Brook Medicine and the Department of Medicine.

### **WHO CAN NOMINATE?**

- **Department Chair**
- **Department Administrator**
- **Faculty**
- **Supervisory Staff**
- **Colleagues**

### **WHAT?**

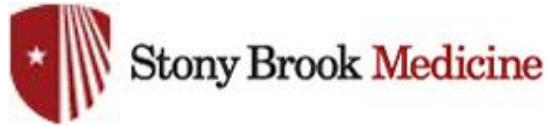
DOM Awards TBD and recognition of the recipients and nominees at the Departmental Meeting in June. There are **TWO** categories Administrative (Management) and Clinical Support (MA, RN, LPN, Front Desk, Secretarial) as detailed below:

### **DOM Awards Nomination Checklist**

#### **Dates:**

- Call for nominations: March 25<sup>th</sup>, 2021
- Application Packets due: May 12<sup>th</sup>, 2021. Please return nomination as **a single PDF document** electronically to Susan LeGrady ([susan.legrady@stonybrookmedicine.edu](mailto:susan.legrady@stonybrookmedicine.edu))
- Awards will be announced and presented at the DOM Departmental Faculty Grand Rounds meeting on June 23<sup>rd</sup>, 2021.

#### **Annual Service Award:**



- Administrative (Management)**
- Clinical Support (MA, RN, LPN, Front Desk, Secretarial)**

**Date:** \_\_\_\_\_

**Nominee's Name:** \_\_\_\_\_

**Nominee's Title:** \_\_\_\_\_

**Nominee's Work Location:** \_\_\_\_\_

**Nominee's Supervisor:** \_\_\_\_\_

**Please include a narrative statement in support of this nominee:**

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**Submitted By:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Contact #:** \_\_\_\_\_