

# Mentoring Partnership Agreement

*The Partnership will be for six months. Below are examples of objectives you may wish to achieve; feel free to add your own individual goals. Having defined your goals, then list specific actions you will take to achieve them.*

**Examples of Objectives for a Mentoring Partnership:**

- Support, encouragement & sharing of experience in implementation of Mentee and/or Mentor goals (e.g. writing paper).
- Professional support and career guidance as appropriate (e.g. preparing promotion documentation).
- Opportunities for educational, research or clinical collaborations.
- Additional objectives:
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**Specific Objectives and Actions to Achieve the Objectives:**

Mentee	Mentor
1	1
2.	2.
3.	3.

To achieve these objectives, we agree to the following communication arrangements (method, how often, etc.):

Mentee: \_\_\_\_\_

Mentor: \_\_\_\_\_

Title: \_\_\_\_\_ Department: \_\_\_\_\_

Title: \_\_\_\_\_ Department: \_\_\_\_\_

Address/School: \_\_\_\_\_

Address/School: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

## Examples of Roles and Responsibilities in Mentoring Partnership

### OVERALL GOALS

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Increase potential for academic success, and thus increase number and diversity of successful senior faculty.

Increase collaboration and networking opportunities.

Provide a structured system for strengthening and assuring the continuity of organizational culture.

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### ROLES OF EACH

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**Mentee**: ask for career, professional and personal advice on issues of teaching, research, promotion, tenure, and the collegial culture; be available for networking opportunities and introductions to key individuals by Mentor.

**Mentor**: guide Mentee in personal and professional issues; participate in open, honest, goal setting and feedback for academic career advancement; introduce Mentee to individuals who can facilitate career advancement.

**Both**: complete Mentoring Partnership Agreement; evaluate the partnership

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### GENERAL GUIDELINES

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Partnership duration: clearly defined duration

“No fault” divorce clause if the partnership is not working for either party – after discussion and evaluation of the mentoring partnership together.

Contact: generally established by Mentee.

Contact frequency: recommend frequent contact for guidance, at agreed-upon intervals.