

EDUCATOR PORTFOLIO GUIDELINES FOR RSOM APT PURPOSES

For APT purposes, an Executive Summary Educator Portfolio is requested. Your goal in the Executive Summary EP is to provide a succinct summary (5 pages or less) of the scholarly nature and scholarship of your activities in any or all of the following domains.

The nationally accepted domains of education include

- Teaching
- Learner Assessment
- Curriculum Development
- Mentoring and Advising
- Educational Leadership and Administration

Examples of scholarly activities related to education can include but are not limited to manuscripts and presentations about teaching modalities. Such activities can also include creation, development, and/or implementation of novel intellectual products (e.g., new texts, videos, software, web pages/sites, teaching aids, and educational programs), new methods of evaluating the success of educational programs or progress of trainees, scholarly reviews of existing teaching products/methods, and projects that advance the educational mission of the institution. Evidence of scholarship can be supported by the intellectual products themselves, or by demonstration of successful product use or publication. When used in support of promotion on a tenure-track, the Educator Portfolio should emphasize academic innovation, program development and projects with published outcome studies and outside institutional acceptance.

Before you prepare your Executive Summary Educator Portfolio, please review the following resources on the Office of Faculty Affairs website:

https://renaissance.stonybrookmedicine.edu/faculty-affairs/handbook/pages/educator_portfolio

The resources detail the educational domains and include guidelines and template for a more detailed Developmental Educator Portfolio. It will be of great value as you prepare your Executive Summary Educator Portfolio.