



Stony Brook Medicine Graduate Medical Education

Subject: GME0017 Affiliation Agreements with Other Institutions and Participating Sites	Published Date: 09/19/2024
Graduate Medical Education	Next Review Date: 09/19/2027
Scope: SBM Stony Brook Campus	Original Creation Date: 11/21/2003

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Responsible Department/Division/Committee:

Graduate Medical Education Committee

Policy:

This policy establishes an institutional policy to enable the Graduate Medical Education Committee (GMEC) to monitor and ensure that all GME programs within the institution comply with the ACGME Institutional and Common Requirements regarding institutional affiliation agreements and program letters of agreement with other sites, or CODA or CPME requirements regarding institutional or program letters of agreement with other sites.

Definitions:

None

Procedures:

Affiliation Agreements must exist between the Sponsoring Institution and all of its major participating sites. Stony Brook Medicine (SBM) will retain responsibility for the quality of the GME experience and will retain authority over the residents' or fellows' activities when resident education occurs at other participating sites.

Assignments must:

1. be based on a clear educational rationale;
2. must have clearly stated learning objectives and activities; and
3. should provide resources not otherwise available at the primary site of the program.

Program Letters of Agreement between SBUH sponsored programs and each participating site must:

1. identify the faculty who will assume educational and supervisory responsibilities for the residents/fellows;
2. specify the faculty responsibilities for teaching, supervision and formal evaluation of resident performance;
3. specify the duration and content of the educational experience;
4. state the policies and procedures that govern the residents' education during the assignment;
5. outline the educational goals and objectives to be attained by the residents;

Program letters of agreement must be renewed at least every five years or when there is a change in program director, site director, or major change in the structure/duration of the rotation.

Forms: (Ctrl-Click form name to view)

None

Policy Cross Reference: (Ctrl-Click policy name to view)

None

Relevant Standards/Codes/Rules/Regulations/Statutes:

None

References and Resources:

None