



Stony Brook Medicine Graduate Medical Education

Subject: GME0025 Obtain Sponsorship for a New Residency	Published Date: 04/27/2026
Graduate Medical Education	Next Review Date: 04/27/2029
Scope: SBM Stony Brook Campus	Original Creation Date: 11/01/2003

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Responsible Department/Division/Committee:

Graduate Medical Education Committee

Policy:

Stony Brook Medicine sponsors only residency and fellowship training programs that can be accredited by the Accreditation Council of Graduate Medical Education (ACGME), the Commission on Dental Accreditation (CODA), the Council on Podiatric Medical Education (CPME), a similar clinical training accredited agency, or a subspecialty society certificate program. All residency and fellowship training programs must be approved by the Graduate Medical Education Committee (GMEC) and the Vice Dean for GME/DIO for sponsorship, **prior** to the commencement of the program. The application for a new program may be submitted by a faculty member with the signature of the department chair according to the procedure specified below. ***Failure to obtain approval for sponsorship prior to the start date of the program will result in the department incurring all costs of the program, including the accreditation application and site visit fees, resident stipends and benefits.***

All new training programs that can be accredited by the ACGME, CODA and CPME must seek accreditation within two years following GMEC approval for sponsorship. All new training programs operate under the auspices of the GMEC according to the GMEC Policy on Graduate Medical Education Responsibilities.

Definitions:

None

Procedures:

1. A faculty member completes the application form, attached to this policy
2. The completed application is submitted to the Vice Dean for GME/DIO **6 months prior** to the expected start of the new program. If the program requires accrediting agency approval such as ACGME, it may take longer than 6 months.
3. The Vice Dean for GME/DIO reviews the application and may request further information or clarification as necessary.
5. The budget in the proposal must be approved by CEO of the hospital
6. The program proposal then must be submitted for a vote of approval by the GMEC.
7. The Dean of the School of Medicine makes the final decision regarding approval for sponsorship of a new training program. This decision is communicated to the Vice Dean/DIO and returned to the Program Director with a copy to the Department Chair.
8. The Program Director completes the application for accreditation and must submit it to the Vice Dean for GME/DIO for review **prior to sending it to the ACGME or appropriate accrediting body.**

Forms: (Ctrl-Click form name to view)

[Application to Obtain Sponsorship for a New Residency or Fellowship Program](#)

Policy Cross Reference: (Ctrl-Click policy name to view)

None

Relevant Standards/Codes/Rules/Regulations/Statutes:

None

References and Resources:

None