



Stony Brook Medicine Graduate Medical Education

Subject: GME0025 Obtain Sponsorship for a New Residency	Published Date: 02/22/2018
Graduate Medical Education	Next Review Date: 02/22/2021
Scope: SBM Stony Brook Campus	Original Creation Date: 11/01/2003

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Responsible Department/Division/Committee:

Graduate Medical Education Committee

Policy:

Stony Brook Medicine sponsors only residency and fellowship training programs that are approved by the American Medical Association, recognized by the American Board of Medical Specialties, and can be accredited by the Accreditation Council of Graduate Medical Education (ACGME), the American Osteopathic Association (AOA), the Commission on Dental Accreditation (CODA), the Council on Podiatric Medical Education (CPME), or a subspecialty society certificate program. All residency training programs must be approved by the Graduate Medical Education Committee (GMEC) and the Vice Dean for GME for sponsorship, **prior** to the implementation of the program. The application for a new program may be submitted by a faculty member with the signature of the department chair according to the procedure specified below. ***Failure to obtain approval for sponsorship prior to the start date of the program will result in the department incurring all costs of the program, including the accreditation application and site visit fees, resident stipends and benefits.***

All new training programs that can be accredited by the ACGME, CODA and CPME must seek accreditation within two years following GMEC approval for sponsorship. All new training programs operate under the auspices of the

GMEC according to the GMEC Policy on Graduate Medical Education Responsibilities.

Definitions:

None

Procedures:

A faculty member requests an application form, New (Residency/Fellowship) Training Program, from the Vice Dean for GME (DIO).

2. The faculty member returns the completed proposal to the Vice Dean for GME/DIO. Proposals should be submitted **6 months prior** to the expected start of the new program. If this requires RRC approval, it may take longer than 6 months.

3. The Vice Dean for GME/DIO reviews the application and may request further information or clarification as necessary.

4. Based on this review, the Vice Dean for GME/DIO submits a recommendation for sponsorship to the Dean.

5. The budget proposal must be approved by CEO of the hospital

6. The program proposal then must approved by a vote of the GMEC.

7. The Dean makes the final decision regarding approval for sponsorship of a new training program. This decision is returned to the Program Director with a copy to the Department Chair.

8. The Training Program Director completes the ACGME application for accreditation and must submit it to the Vice Dean for GME/DIO for review **prior to sending it to the ACGME.**

Forms: (Ctrl-Click form name to view)

[Application for an Increase in Residency/Fellowship Complement Obtain sponsorship for complement increase](#)

Policy Cross Reference: (Ctrl-Click policy name to view)

None

Relevant Standards/Codes/Rules/Regulations/Statutes:

None

References and Resources:

None