CHECKLIST FOR TRANSFERRING A CHILD TO 12 NORTH

Any patient that we are discharging to 12 North has to have the following done prior to us bringing the child to 12 North.

* Negative Covid test
* Rapid strep test in process
* HUGS tag removed
* PIV removed
* Discharge orders must be ordered by MD’s, completed with the family and Patient discharged from the screen
* Report given to Nurse on 12 North and documented in the nursing discharge summary
* All belongings to be given to the pts. parents to bring to 12N where 12N staff will determine what is appropriate for their unit
* Patient can be in regular clothes (with no ligature risks) when brought to 12N
* Patient to be transferred with RN and security guard rover (call 333 for a rover)
* Legal documents completed by the psychiatry attending and parent/legal guardian: OMH 472(MH) -Minor Voluntary Request for Hospitalization OMH 472 SR1 -Status and Rights Voluntary Admission and brought to 12 north.
* After patient discharged from pediatrics Parent needs to go to registration on Level 5 and sign consent for admission to 12 North. (Verbal consent is not acceptable) come back to pediatrics and walk to 12 North with nurse and patient

We can educate the parents on the visitation policy there:

The parent/legal guardian has to name 4 individuals for the visitation list including themselves over the age of 18. The visitation hours are from 12-1 and 5-6. Only one visitor is allowed during the visitation hour there is no splitting the hour between multiple visitors.